WE'RE HIRING!

Loan Manager

Education Loan Authority

Position	Loan Manager
Department	Loans / Credit Administration
Employment Type	Full Time
Location	Education Loan Authority
Application Deadline	15th December 2026

About the Role

The Education Loan Authority invites applications for a Loan Manager to lead its education-loan operations and loans team. Reporting to the Education Loan Authority Chairman, the successful applicant will oversee application assessment, loan administration, portfolio monitoring, and repayment support, ensuring sound credit decisions, accurate records, confidential information handling, and responsive borrower service.

What You'll Do

- Manage education-loan operations and lead, train, and support the loans team.
- Review applications, assess eligibility and credit risk, and recommend lending decisions within approved policies.
- Ensure complete loan documentation and coordinate authorized disbursements with Finance.
- Maintain accurate loan records, repayment schedules, and account reconciliations.
- Monitor portfolio quality, arrears, and repayment trends; coordinate borrower follow-up and repayment support.
- Provide clear guidance on loan terms, application requirements, and repayment obligations.
- Report monthly key performance indicators and portfolio updates to the Chairman and Board.
- Maintain internal controls and confidentiality, support audits, and improve lending processes.

What We're Looking For

- Bachelor's degree in Finance, Accounting, Banking, Business Administration, or a related discipline, or an equivalent combination of five years' supervisory or management experience and relevant education; OR an associate's degree in a related discipline with seven years' supervisory or management experience; OR seven years' related work experience at supervisory level.
- Substantial lending, credit assessment, loan administration, or portfolio management experience, including team leadership.
- Knowledge of credit analysis, loan documentation, repayment administration, arrears management, internal controls, and lending policies.
- Valid police record
- Two character references
- Strong analytical judgement, leadership, organization, communication, and borrower-service skills, with integrity and discretion.
- Proficiency in Microsoft Office, particularly Excel, and loan-management or financial information systems.
- Education-lending or public-sector financial experience and relevant professional training or certification are assets. Occasional work outside normal office hours may be required.

To Apply: Interested applicants should email a résumé, a copy of police record, and two references to:

Attention: Education Loan Authority
careers@elabahamas.com

Application Deadline: 15th December, 2026 - *Only qualified applicants will be contacted.*