WE'RE HIRING!

Internal Control and Compliance Officer

Education Loan Authority

Position	Internal Control and Compliance Officer
Department	Administration
Employment Type	Full Time
Location	Education Loan Authority
Application Deadline	15th December 2026

About the Role

The Education Loan Authority invites applications for an Internal Control and Compliance Officer. Reporting to the Chairman, the successful applicant will review processes and records, test internal controls, monitor compliance with applicable requirements and approved policies, identify operational and financial risks, and track corrective action. The role promotes accountability, accurate reporting, secure information handling, and continuous improvement.

What You'll Do

- Develop a risk-based internal control and compliance monitoring plan for management approval.
- Review processes and test controls over approvals, segregation of duties, system access, reconciliations, and recordkeeping.
- Maintain a compliance obligations register, monitor changes in requirements, and recommend policy and control updates.
- Prepare monthly reports for the Chairman and Board on findings, overdue actions, and emerging risks.
- Provide staff guidance and training; support authorized investigations, audits, and oversight reviews while preserving confidentiality and objectivity.

What We're Looking For

- Bachelor's degree in Accounting, Finance, Business Administration, Law, or a related discipline, or an equivalent combination of relevant education.
- Three years relevant work experience in internal control, compliance, internal audit, risk management, or financial operations, including process reviews and control testing.
- Demonstrated knowledge of internal controls, risk assessment, segregation of duties, approval controls, financial recordkeeping, and corrective action monitoring.
- Experience documenting findings, preparing reports, and following up corrective actions.
- Proficiency in Microsoft Office, particularly Excel, and experience reviewing financial or loan-management system information.
- Strong analytical judgment, attention to detail, communication, organization, and problem-solving skills, with integrity, objectivity, discretion, and tact.

To Apply: Interested applicants should email a résumé, a copy of police record, and two references to:

Attention: Education Loan Authority
careers@elabahamas.com

Application Deadline: 15th December, 2026 - *Only qualified applicants will be contacted.*