WE'RE HIRING!

Finance Manager

Education Loan Authority

Position	Finance Manager
Department	Finance / Accounts
Employment Type	Full Time
Location	Education Loan Authority
Application Deadline	15th December 2026

About the Role

The Education Loan Authority invites applications for a Finance Manager to lead its finance and accounting activities. Reporting to the Chairman, the successful applicant will oversee financial reporting, budgeting, cash-flow planning, reconciliations, and financial controls. Working with the loans team, the Finance Manager will oversee the financial recording and reconciliation of loan disbursements and repayments, support audits, and safeguard confidential financial information.

What You'll Do

- Lead day-to-day finance and accounting operations; train and support finance staff, allocate workloads, and maintain consistent procedures.
- Manage financial accounts, oversee the general ledger and accounts payable and receivable, and verify accurate transaction recording.
- Prepare annual budgets, monitor budget performance, and advise management on financial matters.
- Prepare timely monthly and annual financial statements, management reports, and supporting schedules; meet applicable financial reporting requirements.
- Prepare cash-flow forecasts, monitor available funds, and advise on liquidity needs and planned financial commitments.
- Work with the loans team to reconcile loan balances, disbursements, repayments, and adjustments between loan systems and financial records.
- Provide financial analysis and reports on budget performance, cash flow, expenditure, and reconciliations to management and, as required, the Board.
- Maintain financial controls, secure records, and safeguards over funds and assets; support audits and improve financial systems and processes.

What We're Looking For

- Bachelor's degree in Accounting, Finance, or a related discipline with five years' supervisory or management experience; OR an associate's degree with seven years' supervisory or management experience; OR seven years' work experience at supervisory level.
- Demonstrated experience in financial reporting, budgeting, forecasting, cash-flow management, and account reconciliations.
- Working knowledge of applicable accounting standards, internal controls, audit preparation, and financial reporting requirements; ability to interpret financial policies and operate within approved delegated authority.
- Valid police record
- Two character references
- Strong financial analysis, sound judgement, accounting accuracy, leadership, organization, and communication skills, with integrity and discretion in handling confidential financial and borrower information.
- Proficiency in Microsoft Office, particularly Excel, and experience with accounting or financial information systems.
- A relevant professional accounting or finance qualification and experience in education lending or public-sector financial administration are assets. Occasional work outside normal office hours may be required.

To Apply: Interested applicants should email a résumé, a copy of police record, and two references to:

Attention: Education Loan Authority

careers@elabahamas.com

Application Deadline: 15th December, 2026 - *Only qualified applicants will be contacted.*